

Voice

Form of Verb

Active Voice

Passive Voice

ایسے جملے جن میں Subject خود کام کر رہا ہو۔ تو Verb کی اس form کو Active Voice کہتے ہیں۔

ایسے جملے جن میں Subject پر کوئی کام Verb کے ذریعے کیا جا رہا ہو۔ تو Verb کی اس form کو Passive Voice کہتے ہیں۔

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نوٹ:

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سب سے پہلے ہم نے یہ دیکھنا ہے۔ کہ جملے (Sentences) کتنی قسم کے ہوتے ہیں۔ جملے (Sentences) کل بارہ (12) قسم کے ہوتے ہیں۔ جن میں سے ہم صرف آٹھ (8) قسم کے جملے (Sentences) سے Active Voice and Passive Voice بناتے ہیں۔

12 Sentences

Present Indefinite ✓

Present Continuous ✓

Present Perfect ✓

Present Perfect Continuous ✗

Past Indefinite ✓

Past Continuous ✓

Past Perfect ✓

Past Perfect Continuous ✗

Future Indefinite ✓

Future Continuous ✗

Future Perfect ✓

Future Perfect Continuous ✗

نوٹ:

یہ جو ہمارے پاس بارہ (12) جملے (Sentences) ہیں۔ ان میں سے ہم صرف آٹھ (8) Tenses کے Active Voice & Passive Voice بناتے ہیں۔ جبکہ ان چار (4) Tenses جو کہ Past Perfect Continuous , Present Perfect Continuous اور Future Perfect Continuous کے Active Voice & Passive Voice نہیں بناتے۔

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Rules

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1. Object \Rightarrow Subject سب سے پہلے آپ نے Object کو Subject میں تبدیل (Change) کرنا ہے۔
2. Changes پھر آپ نے Verbs کی forms میں تبدیلیاں لانی ہیں۔
3. 3rd form of verb (V3) کوئی بھی جملہ جس مرضی Tense کا ہو آپ نے ہمیشہ Verb کی 3rd form ہی استعمال کرنی ہے۔
4. by کو ہمیشہ Verb کی 3rd form کے بعد Object سے پہلے لازمی لگانا ہے۔
5. Subject \Rightarrow Object پھر آپ نے Subject کو Object میں تبدیل (Change) کرنا ہے۔

Changes (Helping Verb)	
Active Voice	Passive Voice
1 st form of verb, Do, Does	\Rightarrow is, am, are
2 nd form of verb, Did	\Rightarrow was, were
has, have, had	\Rightarrow been (has been, have been, had been)
will, shall	\Rightarrow will be, shall be
will have	\Rightarrow will have been
shall have	\Rightarrow shall have been
ing	\Rightarrow being
can	\Rightarrow can be
could	\Rightarrow could be
may	\Rightarrow may be
might	\Rightarrow might be
should	\Rightarrow should be

Present Indefinite کے جملوں (sentences) کو Passive Voice میں تبدیل کرتے وقت helping verb (امدادی فعل) is, am, are استعمال کیے جاتے ہیں۔ اور do, does کو ختم کر دیا جاتا ہے۔

Past Indefinite کے جملوں (sentences) کو Passive Voice میں تبدیل کرتے وقت helping verb (امدادی فعل) was, were استعمال کیے جاتے ہیں۔ اور did کو ختم کر دیا جاتا ہے۔

No Changes (Helping Verb)

is, am, are	→	is, am, are
was, were	→	was, were

Subjective		Objective
He	→	Him
She	→	Her
It	→	It
They	→	Them
We	→	Us
I	→	Me
You	→	You

Example. 1:

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Active voice: He can speak English.



Passive voice: English can be spoken by him.



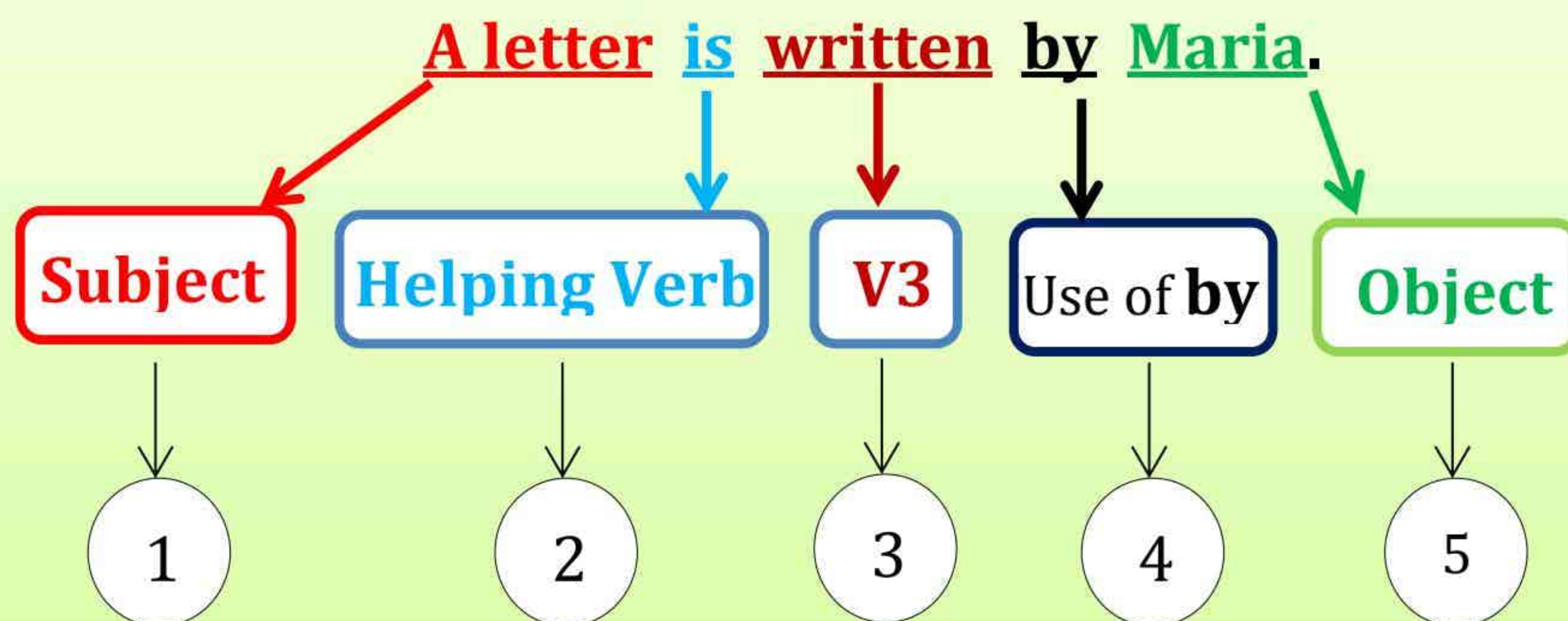
Example. 2:



Active voice: Maria writes a letter.



Passive voice: A letter is written by Maria.



Examples

- ❖ Active Voice: **He will eat apple.**
Passive Voice: **Apple will be eaten by him.**
- ❖ Active Voice: **She had eaten apple.**
Passive Voice: **Apple had been eaten by her.**
- ❖ Active Voice: **Asad is eating apple.**
Passive Voice: **Apple is being eaten by Asad.**
- ❖ Active Voice: **He will have eaten apple.**
Passive Voice: **Apple will have been eaten by him.**
- ❖ Active Voice: **I do not study English.**
Passive Voice: **English is not studied by me.**
- ❖ Active Voice: **You do not like Songs.**
Passive Voice: **Songs are not liked by you.**

Very Important for 9th Class English

1. Active Voice: Khurshid helps Naushaba.
Passive Voice: **Naushaba is helped by Khurshid.**



2. Active Voice: The driver opened the door of the car.
Passive Voice: **The door of the car was opened by the driver.**

3. Active Voice: The boy makes the picture.
Passive Voice: **The picture is made by the boy.**

4. Active Voice: The mother loves the children.
Passive Voice: **The children are loved by the mother.**

5. Active Voice: They are buying this house.
Passive Voice: **This house is being bought by them.**

6. Active Voice: She has not beaten the dog.
Passive Voice: **The dog has not been beaten by her.**

7. Active Voice: She bought five video films.
Passive Voice: **Five video films were bought by her.**

8. Active Voice: Why did she write such a letter?
Passive Voice: **Why was such a letter written by her?**

9. Active Voice: She was teaching the students.
Passive Voice: **The students were being taught by her.**

10. Active Voice: They had gained nothing.
Passive Voice: **Nothing had been gained by them.**

11. Active Voice: He will write a letter.
Passive Voice: **A letter will be written by him.**

12. Active Voice: We shall have killed the snake.
Passive Voice: **The snake will have been killed by us.**

13. Active Voice: She likes apples.
Passive Voice: **Apples are liked by her.**

14. Active Voice: The boy is climbing the wall.
Passive Voice: **The wall is being climbed by the boy.**

15. Active Voice: We did not hear a sound.
Passive Voice: **A sound was not heard by us.**



16. Active Voice: They have bought a horse.
Passive Voice: **A horse has been bought by them.**
17. Active Voice: The Board has given me a gold medal.
Passive Voice: **I have been given a gold medal by the Board.**
18. Active Voice: He praised the boy for his courage.
Passive Voice: **The boy was praised for his courage by him.**
19. Active Voice: The teacher was helping the students.
Passive Voice: **The students were being helped by the teacher.**
20. Active Voice: Why were they beating the boy?
Passive Voice: **Why was the boy being beaten by them?**
21. Active Voice: They have not done their job.
Passive Voice: **Their job has not been done by them.**
22. Active Voice: A car ran over an old man.
Passive Voice: **An old man was run over by a car.**
23. Active Voice: He will give you a box of chocolates.
Passive Voice: **You will be given a box of chocolates by him.**
24. Active Voice: He had told me to do it.
Passive Voice: **I had been told to do it by him.**
25. Active Voice: They had not done their home task.
Passive Voice: **Their home task had not been done by them.**
26. Active Voice: We shall have finished our work by March next.
Passive Voice: **Our work will have been finished by March next by us.**
27. Active Voice: He took away my books.
Passive Voice: **My books were taken away by him.**
28. Active Voice: The sudden noise frightened the child.
Passive Voice: **The child was frightened by the sudden noise.**
29. Active Voice: We use milk for making cheese.
Passive Voice: **Milk is used for making cheese by us.**
30. Active Voice: Why is he mending the chair?
Passive Voice: **Why is the chair being mended by him?**
31. Active Voice: The doctor asked her to stay in bed.
Passive Voice: **She was asked to stay in bed by the doctor.**

32. Active Voice: They caught the thief.
Passive Voice: **The thief was caught by them.**
33. Active Voice: You deal in sugar.
Passive Voice: **Sugar is dealt in by you.**
34. Active Voice: Shut the door.
Passive Voice: **Let the door be shut.**
35. Active Voice: Open the door.
Passive Voice: **Let the door be opened.**
36. Active Voice: Open the window.
Passive Voice: **Let the window be opened.**



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